

# HVAC Permit Application

Rev 5/21



**Building Inspection Department**  
**P.O. Box 13 Merton, Wisconsin 53056**  
**Phone 262-538-0820 Fax: 262-538-4981**

**Office Location: W282 N6996 Main St.**  
**Office Hours: Mon-Thursday 3:00-6:00 pm**  
**[www.villageofmerton.com](http://www.villageofmerton.com)**

Permit No. \_\_\_\_\_

Issuing Municipality	TOWN	CITY	VILLAGE	ADDRESS	
PROJECT DESCRIPTION					
OF _____	ONE & TWO FAMILY		MULTI-FAMILY		COMMERCIAL
OWNER'S NAME	MAILING ADDRESS			TELEPHONE ( )	
CONTRACTORS NAME & EMAIL				ELECTRICAL CONTRACTOR	
MAILING ADDRESS				TELEPHONE ( ) Email	
CITY	STATE		ZIP		
ELECTRICAL LICENSE NUMBER					
HEATING LICENSE NUMBER		TELEPHONE ( )		COMPLETION DATE	ESTIMATED COST OF JOB
MAKE & MODEL OF FURNACE		BTU's	MAKE & MODEL OF A/C		TONNAGE

UNIT 1

UNIT 2

CFC HANDLING SHALL BE PERFORMED IN ACCORDANCE WITH ILHR 45. STATE REGISTRATION NO. \_\_\_\_\_  
 OIL TANK REMOVAL SHALL BE PERFORMED IN ACCORDANCE WITH ILHR 10.  
 PROPER ASBESTOS ABATEMENT SHALL BE PERFORMED IN ACCORDANCE WITH STATE AND LOCAL REGULATIONS.

### SCHEDULE OF INSPECTION FEES

NEW BUILDING, REPLACEMENT AND MODIFICATIONS OF HEATING AND AIR CONDITIONING EQUIPMENT AND MISCELLANEOUS ITEMS

	RATE	COUNT	FEE
GAS, OIL OR ALTERNATIVE FUEL FURNACE AND BOILER: ONE & TWO FAMILY -1st 150,000 BTU	\$ 55.00		\$
COMMERCIAL - 1st 150,000 BTU	\$ 55.00		
EACH ADDITIONAL 50,000 BTU OR FRACTION THEREOF MAXIMUM	\$ 18.00		
AIR CONDITIONING	\$ 850.00		
(Include location sketch on back of white copy) ONE & TWO FAMILY - 1st 3 TONS	\$ 55.00		
COMMERCIAL - 1st 3 TONS	\$ 55.00		
EACH ADDITIONAL TON OR FRACTION THEREOF	\$ 18.00		
MAXIMUM	\$ 850.00		
FIREPLACE AND WOOD BURNING STOVE & ENERGY RECOVERY VENTILATORS	\$ 55.00		
COMMERCIAL INDUSTRIAL EXHAUST HOODS AND EXHAUST SYSTEMS	\$ 180.00		
HEATING AND A/C DISTRIBUTION SYSTEMS (DUCTWORK) - PER 100 SQUARE FEET OF AREA	\$ 2.00		
THIS DISTRIBUTION SYSTEM SERVES _____ SQUARE FEE (\$55.00 minimum)	Per 100		
PLAN EXAM FEE	\$ 50.00		
MINIMUM PERMIT FEE	\$ 55.00		
REINSPECTION FEE	\$ 55.00		
FAILURE TO CALL FOR INSPECTION	\$ 10.00		
DOUBLE FEES WILL BE CHARGED IF WORK IS STARTED BEFORE PERMIT IS ISSUED			
<b>TOTAL PERMIT FEE</b>			<b>\$</b>

THE APPLICANT AGREES TO COMPLY WITH ALL MUNICIPAL ORDINANCES AND WITH THE CONDITIONS OF THIS PERMIT UNDERSTANDS THAT THE ISSUANCE OF THE PERMIT CREATES NO LEGAL LIABILITY, EXPRESS OR IMPLIED, OF THE DEPARTMENT, MUNICIPALITY, AGENCY OR INSPECTOR, AND CERTIFIES THAT ALL THE ABOVE INFORMATION IS ACCURATE. FAILURE TO COMPLY MAY RESULT IN SUSPENSION OR REVOCATION OF THIS PERMIT OR OTHER PENALTY. COMMERCIAL AND BUILDINGS HOUSING OVER TWO FAMILIES TO BE INSTALLED IN NEW BUILDINGS SHALL BE SUBMITTED WITH THIS APPLICATION. FINAL INSPECTIONS ARE MANDATORY, PLEASE HAVE PERMIT NUMBER AND ADDRESS WHEN REQUESTING INSPECTION. GIVE AT LEAST 24 HOURS NOTICE.

SIGNATURE OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

### DO NOT FILL IN BELOW - DEPARTMENT USE ONLY

FEES		PERMIT ISSUED BY MUNICIPAL AGENT
INSPECTION \$ _____	BUILDING PERMIT # _____	NAME _____
PLAN EXAM _____	STATE APPROVAL _____	DATE _____
PRELIMINARY FEE _____	CIRCLE ONE YES NO	
BALANCE DUE \$ _____	DATE _____	CERTIFICATION NO. _____